

RISK ASSESSMENT – COVID-19

Area of Focus	Who might be harmed and how?	What measures are in place to control risk?	Further action?	Who to undertake?	When action required by?
<b>Uninformed people</b>	Anyone who attends church if an individual is unaware of measures in place	<ul style="list-style-type: none"> <li>• Everyone is emailed/written to and informed of extra precautions being put in place</li> <li>• Everyone is reminded at the door</li> <li>• Everyone is always reminded to be vigilant and mindful of their own personal risk and the risk to others</li> <li>• If anyone is feeling unwell do not attend Church, self-isolate and book a test</li> </ul>	<ul style="list-style-type: none"> <li>• Signage</li> <li>• Floor markings if appropriate</li> </ul>	All Trustees to monitor	Before/after each service
<b>Entrance &amp; Exit to church</b>	Anyone who attends church if too many arrive at the same time	<ul style="list-style-type: none"> <li>• Stagger access</li> <li>• Thermal thermometer is available</li> <li>• Provide hand sanitiser on entrance and ask everyone to use it before stepping any further into the church</li> <li>• Suggest everyone wears a mask, this is voluntary and to be provided by individual</li> </ul>	<ul style="list-style-type: none"> <li>• Signage if required</li> <li>• Floor markings if required</li> <li>• Door monitor to signpost attendees to appropriate part of the hall, front or back and on exit to ensure smooth exit</li> </ul>	All Trustees to monitor	Before/after each service
<b>Maintaining 2m social distancing</b>	Anyone who attends church if people do not keep 2m apart	<ul style="list-style-type: none"> <li>• Use floor tape to mark appropriate areas where appropriate</li> <li>• Provide signage to remind people to keep a 2m distance</li> <li>• Have people sit side-by-side rather than face-to-face</li> <li>• Limit movement of people</li> <li>• Move chairs to 2m apart</li> </ul>	<ul style="list-style-type: none"> <li>• Reminding people</li> </ul>	All Trustees to monitor	Before/after each service
<b>Risk of Infection</b>	<p>Anyone who attends church by someone sneezing and/or coughing in the church</p> <p><b>Risk of infection</b></p>	<ul style="list-style-type: none"> <li>• Arrange furniture to ensure that people are not facing each other</li> <li>• Provide hand sanitiser to all areas</li> <li>• Provide paper towels</li> <li>• Provide signage to remind people to keep a 2m distance, avoid touching faces, sneezing and coughing into arms and washing hands immediately.</li> <li>• Follow the Coronavirus Emergency Action Plan on the foyer wall</li> </ul>	<ul style="list-style-type: none"> <li>• Move chairs to 2m apart</li> <li>• Signs and posters</li> <li>• Sanitising of all contact surfaces at the beginning and the end of the day</li> <li>• Sanitising of meeting areas prior and post meeting</li> <li>• Leave doors open</li> </ul>	All Trustees to monitor	Before/after each service

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	<p><b>continued</b></p> <p>Singing</p> <p>Hugging/handshaking</p> <p>Toilets</p> <p>Children's area</p> <p>Refreshments Kitchen</p> <p>Hymn books and bibles</p> <p>I.T facilities</p> <p>Cash offerings</p>	<ul style="list-style-type: none"> <li>• No singing due to Govt guidelines- music will be electronic and on ohp</li> <li>• If anyone wants to hug or shake hands, they will be discouraged</li> <li>• All appropriate internal doors to be kept open</li> <li>• One person allowed in the toilet area at any time</li> <li>• Removed all toys and books, children to sit as a family group</li> <li>• No drinks provided at this time</li> <li>• No general access, restricted to trustees only</li> <li>• Removed</li> <li>• Designated trustee or I.T manager only to use the I.T equipment and sanitise after each use</li> <li>• Disposable gloves &amp; sanitiser/wipes</li> </ul>	<p>Remind people</p> <p>Remind people</p> <p>Provide wipes for cleaning after use- thorough cleaning after services- remind people</p> <p>Remind parents if applicable</p> <p>Flasks can be brought by individuals these are to be kept on the floor by their seat, kitchen areas are out of general use unless there is an emergency requiring water, first aid kit or as a fire exit. Sanitised and thorough clean after each use.</p> <p>All hymns/bible reading to be uploaded and available on screen</p> <p>Sanitiser provided at workstation- thorough cleanse after each service.</p> <p>Sanitise offering box regularly</p>		
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<b>Vulnerable people</b>	Those at higher risk with pre-existing health conditions	<ul style="list-style-type: none"> <li>• Advise not to attend meetings if possible- zoom alternative provided or CD</li> <li>• Use back hall where there are fewer people and watch the TV link</li> </ul>	<ul style="list-style-type: none"> <li>• Communicate with all to ensure those at risk are monitored.</li> </ul>	All Trustees to monitor	Before/after each service
<b>Use of PPE &amp; Sanitisers/Wipes</b>	All who attend church if not used correctly	<ul style="list-style-type: none"> <li>• Provide hand sanitiser/wipes in all areas</li> <li>• Provide paper towels in all toilet areas</li> <li>• Provide signage to remind people to keep a 2m distance</li> <li>• Limit movement of people</li> <li>• People to be made aware that PPE can be used at their own supply &amp; discretion</li> </ul>	<ul style="list-style-type: none"> <li>• Reminding people</li> <li>• Signage if required</li> <li>• Floor Markings if required</li> </ul>	All trustees to monitor	Before/after each service

Risk Assessment for Cornerstone Church, Bridlington, CIO

Date: 10<sup>th</sup> July 2020